

**HAHIRA CITY COUNCIL**

**WORKSESSION**

**MARCH 2, 2015**

**6:30 P.M.**

**COURTHOUSE**

The Mayor and Council met for a Work session March 2, 2015 with Mayor Bruce Cain presiding.

**PRESENT:** Mayor Bruce Cain, Councils: Kenneth Davis and Mayor Pro Tem Ralph Clendenin. City Manager Jonathan Sumner, Fire Chief Dwight Bennett, Police Chief Terry Davis and City Clerk Lisa Mashburn. Councilmember Mason Barfield, Councilmember Terry Benjamin and PWD Warren were not present.

**REVIEW/CORRECTIONS OF MINUTES:**

- A. FEBRUARY 2, 2015 WORK SESSION**
- B. FEBRUARY 5, 2015 COUNCIL MEETING**
- C. FEBRUARY 6, 2015 RETREAT**

The Mayor asked if anyone had any questions or concerns regarding the minutes. None noted.

**REVIEW OF BILLS/BUDGET OVERAGES:**

The Mayor asked if anyone had any questions or concerns regarding the bills. None noted.

**DISCUSSIONS:**

**A. HONEYBEE FESTIVAL (CAROL JACOBS)**

Carol Jacobs of the Hahira Honeybee Committee stated that this is the 34<sup>th</sup> year for the festival and the dates of the festival will be Monday September 28, 2015 to Saturday October 3, 2015. I am here to ask for help from the Public works department, Fire Department and Police Department. We will have our first meeting on Tuesday. She stated that we had problems off of Railroad Street last year so they will be moving those vendors to other locations. We would like to also close the road at Lowndes Street.

**B. WEB SITE STATUS (MAYOR PRO TEM CLENDENIN)**

Mayor Pro Tem Clendenin said that he had a number of people asking him about the new website. He stated that nothing new is on it, no new minutes and no updates. The codes are not on there. The Mayor said that we are working on the website, staff has to be trained regarding the minutes and putting them on the site. Sumner said all the existing minutes that were on the old website are now on the new site. He stated that the code is being worked on by Victoria and once that is complete it will be added to the site. We previously had it updated by Municode but things were added in, we need to have it updated from 1995. This work is ongoing and staff is working diligently. Sumner said that back in 1995 when it was codified a large portion was not correct. He stated that if an ordinance has not been passed then it will not be in there. Councilmember Davis clarified that the ordinances are available but it is not

codified. To clarify the codification is a book of all the ordinances that have been passed by vote. Resident Marilyn Dye said she wanted a signed copy of the ordinance regarding the leash law and could not get one. We need something so that animals are required to be on a leash and for the owners to pick up poop. I went back and forth between the City hall and the Police department and she wants a signed copy of that ordinance and the Ethics ordinance.

**C. TE SIDEWALK UPDATE (MAYOR PRO TEM CLENDENIN)**

Mayor Pro Tem Clendenin wants a copy of the TE improvement, the copy that he has he cannot read. The right of the way for the sidewalks showed you need a 10 foot right of way. He said he thought that in the beginning it was said that no right of way was needed and now you are saying that there is not enough room for sidewalk. He stated that there is a 25-30 foot right of way. He would like to ask the TE Engineer about this. Sumner said that it was stated before that we do not want the sidewalk meeting the highway and that he will request that the Engineer come to the meeting. He said that he has requested a conference call with no response. Mayor Pro Tem Clendenin said that he would like to know what is going on and what the Engineer is doing.

**D. PROPOSED MAP OF THE DDA AREA (MAYOR PRO TEM CLENDENIN)**

Mayor Pro Tem Clendenin stated that a number of people have ask me about this. What are the proposed boundaries? The Mayor stated that we do not have a DDA and we do not have districts for DDA. We must first vote to appoint a DDA and then set the boundaries. Mayor Pro Tem Clendenin said we just need to reactivate the DDA because we had a DDA in the past. City Manager Sumner said that he cannot find any information on the previous DDA from the Department of Community Affairs. The Mayor said if the DDA goes through then we will get districts.

**E. RAILROAD PROPERTY PURCHASE (MAYOR PRO TEM CLENDENIN)**

Mayor Pro Tem Clendenin asked what is going on with the railroad property. Sumner said it is in process, we are waiting on the documents to submit for revisions. We have not gotten them back for review yet. Sumner said that no closing documents have been returned.

**F. RAILROAD PROPERTY WAREHOUSE (MAYOR PRO TEM CLENDENIN)**

Mayor Pro Tem Clendenin said that we received a 15 page document about the warehouse and that he understands that we have to give 30 day notice. The Mayor said that this can all be discussed after we have purchased the property.

**G. PARK DESIGN BID PACKAGE (MAYOR PRO TEM CLENDENIN)**

Mayor Pro Tem Clendenin said that he would like to see a bid package put together to send out to all the architect firms. The Mayor said we cannot do anything until we have signed on the dotted line.

**H. 5 YEAR REVENUES AND EXPENSE PLAN (MAYOR PRO TEM CLENDENIN)**

Mayor Pro Tem Clendenin said that he ask for a 5 year plan at the Council meeting. Then Councilmember Barfield asked for it at the retreat. We know it will be a guess amount for revenues and expenses. He has requested that this be put together. City Manager Sumner said that he is working on it, and said that he would like to take a vote on it to see if want revenue and expenses or just the revenues.

**DEPARTMENT REQUEST:**

**A. MARKETING PLAN (DOWNTOWN DEVELOPMENT COORDINATOR)**

City Manager Sumner said that as discussed at the last meeting he has asked DDC Brandi Dame to put together a recommendation for marketing. She will be here on Thursday night to present it to you and that when he receives it he will forward it to you via email. The marketing plan can be ala carte and Council can choose what they would like to do.

**B. STORMWATER CLASS (PWD WARREN)**

City Manager Sumner stated that PWD Warren is out sick tonight. He and staff would like to attend the storm water education class. This is a need now due to the MS4 permit that is required for Municipalities, all permitted areas will have to be monitored and this will be a requirement. We can get advice from the City of Valdosta but we need to have certified people, it is a good idea to have certified staff

**C. TWO PATROL CARS-SPLOST VII (CHIEF DAVIS)**

Chief Davis said that he would like to remove this from the agenda at this time.

**SET MARCH COUNCIL MEETING AGENDA:**

**MARCH COUNCIL AGENDA**

-TE SIDEWALK UPDATE

-5 YEAR REVENUES AND EXPENSE PLAN

-MARKETING PLAN

**MARCH CONSENT AGENDA**

-HONEYBEE FESTIVAL-STREET CLOSURES

-STORMWATER CLASS

City Manager said he would check into the lack of internet connection at the Courthouse.

The meeting was adjourned at 7:15 p.m.

**ADJOURN.**

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**MAYOR BRUCE CAIN**

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**CITY CLERK LISA MASHBURN**